

## **TOWN BOARD MEETING, June 18, 2024 – 6:00 P.M.**

**PRESENT:** Town Chair Dick Green, Supervisors, Faith Schuck, Eric Olson, Melanie Miller (Virtually) and Clerk/Treasurer Maria Hougan.

**ABSENT:**

Supervisor Renee Gouaux

**OTHERS PRESENT:**

Blake George, P.O. Box 38, McFarland WI.,

**CALL TO ORDER**

Chair Green called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** The Board listens to residents speak on any issue (three-minute time limit)

No one registered to speak during the public comment period.

Any item listed on the agenda is subject for action.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the June 04, 2024 Regular Town Board meeting.
2. Approval of the check register dated June 18, 2024.
3. Approval of an Operator's License for: (background check performed, no issues found, approval is recommended)
  - Mai Vang, Pleasant Springs Travel Plaza
4. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
  - Harley Transue, 2732 Spring Hill Dr.
  - Keith Klassy, 2769 Alice Cir.

Motion by Supervisor Schuck, second by Sup. Miller, to approve the consent agenda items as listed to include the minutes of June 4, 2024, the June 18, 2024 check register, the operators license for Mai Vang, and the return of a driveway damage deposit for Harley Transue and Keith Klassy. Motion carried 3-0 with Sup. Olson abstaining.

**BUSINESS.**

**Discussion and possible action regarding a Final Certified Survey Map, Map # 3700, Drawing # 1123-600, by John Barlow, applicant, to combine two lots, parcel #06/0611-094-8730-4 & 046/06111-094-8700-0.**

Chair Green reported out the Plan Commission recommended approval.

Motion by Supervisor Olson, second by Sup. Miller, to approve the Final Certified Survey Map, Map # 3700, Drawing # 1123-600, by John Barlow, applicant, to combine two lots, parcel #06/0611-094-8730-4 & 046/06111-094-8700-0. Motion carried 4-0.

**Discussion and possible action regarding Pleasant Springs Sanitary District gifting Lot 17, parcel # 0611-303-3197-1 to the Town for the purpose of adding a park on Lake Kegonsa.**

Chair Green reported out. There was a search done on this property and there are 20 some parcels which have access to cross the lot at any time. Supervisor Olson indicated that at the last meeting he had wanted to speak to all the people who have easements / access to the property and see if they are interested in this lot becoming a park. The easement as written is not defined. If the town was interested, all the parties involved with an easement would need to be in agreement. Further discussion followed. Chair Green stated the topography on this parcel is not conducive, and wondered about the maintenance of this property, and if the town needs another park to maintain. Sup. Schuck stated with the topography of the park the way it is, it would be tough for a handicapped person to get down to the lake. Supervisor Olson stated Town of Dunn has a park off of Colliday Point which leads to the lake. If the land was up for sale, that would be another issue, however this land is being gifted. Chair Green reiterated the town currently has six parks and a boat landing. Supervisor Schuck stated it would take a lot to clear the trees out and to maintain, along with needing to be ADA compliant. Further discussion followed to include parking, what would this park entail? Should there be more than access to the water, maintenance, tree clearing, and mowing, how would this be handled? Supervisor Olson stated the Parks Commission said they would clean it up for free along with volunteer groups. Chair Green added there are many trees that would need to be trimmed and removed. Supervisor Miller thought it would be a long shot to get all the parties involved to agree to this, and accessibility could be a problem.

Motion by Supervisor Schuck, second by Sup. Miller, to decline the offer from the Pleasant Springs Sanitary District gifting Lot 17, parcel # 0611/303-3197-1 to the Town for the purpose of making the land into a park for the Town of Pleasant Springs. Motion carries 3-1 with Olson voting in opposition.

Clerk Hougan was directed to notify the Pleasant Springs Sanitary District and the Parks Commission.

**Discussion and possible action regarding vacating Lunde Lane.**

Chair Green reported the Plan Commission has entertained a lot line adjustment. The County reviewed this and recommends the town vacate Lunde Lane. There are two residences off of Lunde Lane and Chair Green has received approval to vacate. The process will need to be followed to vacate Lunde Lane. The Board reviewed the information.

Motion by Supervisor Olson, second by Sup. Schuck, to vacate Lunde Lane. Motion carries 4-0.

**Discussion and possible action regarding scheduling annual reviews for the Public Works employees.**

Chair Green reported out the two full time public works employees have now been with the town for one year and they should have a review. The seasonal mower should also have a review. He recommends having it in the afternoon when the employees are present. The Board determined the reviews to be held on Wednesday, July 10, starting at 2:00 p.m.

**Discussion of Public Works projects and duties.**

Chair Green reported out on the projects public works have been working on. A survey of Fairview Street was completed and the right of way lines have been marked on both sides, as a result, Springers will be losing some parking space due to placement of a stop sign which will be located in one of the parking spaces. The entire ROW will be chip sealed. A memorial bench was constructed and installed at Quam Park; the invoice can now be sent to the requestor. They have been working on Ellen Ln. doing erosion control, tree trimming, and ditching. One round of road side mowing has been completed. Fahrner's will be chip sealing the end of this month. There was a delay on the yard waste site brush chipping due to equipment breakdown. They worked on the soil erosion issue on the Johnson's property as a result of the heavy rains, Dane County Land and Water will be meeting with the property owner to try to resolve this issue. Gary repaired the sinking sidewalk in front of the town hall, Greg has been busy mowing, they will be doing some cleanup on the lakeshore at the boat landing to create a swale, culverts will be ordered to replace along Koshkoning.Rd.

**Clerk's report of projects and duties.**

Clerk/Treasurer Hougan reported out on duties the office has been working on to include Preparing for the Board of Review to be held on Thursday, June 20, Town Board and Plan Commission agenda's and packets, preparing for the August 13 Partisan Primary election to include preparing for the absentee ballots to go out next week, submitted tax exemption report to the DOR, Bank Reconciliation, AR/AP, payroll to include end of month and end of quarter reporting and tax filings, approximately 230 yard waste stickers have been sold, there will be a meeting with Mad City Techs and Isadex regarding converting to .gov, along with the day to day duties of the office.

### **Discussion on items to be placed on the next and / or future agenda:**

- Future item as needed: Update/direction from Board to Plan Comm on Comp Plan
- Renaming of Spring Rd #1(The town has two Spring Rd.'s; #1 & #2; Supervisor Schuck will let us know when this is ready to be placed on the agenda)
- License Renewals
- Other items as requested

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

Supervisor Miller reported out on the CSM approved at the Plan Commission, and also approve at tonight's town board meeting, along with the cell tower being tabled. There was discussion if there was to be a joint meeting with the Plan Commission for July 2. Supervisor Miller would clarify that with Plan Commission Chair Dalsoren.

### **REPORTS**

The Board reviewed the reports included in the packet.

Supervisor Schuck reported out Deer-Grove EMS will be meeting this Thursday; however, she is unable to attend due to the Board of Review being held that evening. McFarland Emergency services meets July 1 at 1:00 p.m. and she plans to attend that meeting. She stopped by the City of Stoughton to inquire about setting up a meeting, however Chief Ripp was vacation and will get back to her. She explained to the assistant in the office the purpose of the meeting and the type of reports she is looking for.

### **CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

### **ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Schuck, to adjourn at 6:52 P.M. Motion carried unanimously.

Respectively Submitted,  
Maria "Pili" Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*